

My No :- JSC/SEC/CIR/2008

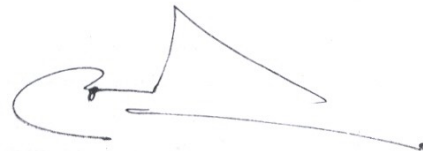
Judicial Service Commission Circular No.:- 317

To all Judicial Officers,

Quarterly Returns of Work (Civil and Criminal Courts)

The Judicial Service Commission has decided that from the 3rd Quarter (ending on 30.09.2008) of year 2008 the Quarterly Returns of work of Judicial officers should be forwarded on the attached form. The statistics of the 3rd quarter too should be forwarded in the attached form.

02. Since this format requires the case ages of the cases unconcluded by the end of the previous Quarter and more than two years old to be shown according to the categorization in Rows A, B and C and similarly the cases pending unconcluded at the end of the Quarter in Rows W, X and Y, it is recommended that a physical count of all pending cases be taken when forwarding required particulars.
03. An explanation of information required to be given in each and every row is also annexed with the specimen form.
04. The presiding Judicial Officer is required to personally guarantee the accuracy of the statistics forwarded through this form and your performance for salary increments, promotions, etc., will be assessed on the particulars submitted.
05. Please note that the Quarterly Returns of Work should be forwarded only on this form and Quarterly Work Returns in this form and all other work returns (eg. Diary Sheets, Monthly Summary Report, etc.,) should be also forwarded as done presently.



P. W. D. C. Jayathilake

Secretary

Judicial Service Commission

P. W. D. C. Jayatilake
Secretary
Judicial Service Commission
Colombo 12

Judicial Service Commission Secretariat

Colombo 12

20.10.2008